

# It's time to DE-CLUTTER!

...YOUR TIME, YOUR RELATIONSHIPS, YOUR WARDROBE, YOUR FINANCES



## An Ideal Career!

Been thinking about a career change? A more satisfying life? An improvement in your income? A home-based business? Here's a satisfying lifestyle that's hard to beat:

Life as a LIFE COACH, running your business from home. Working where you want, when you want.

"Life Coaching is here to stay."

Not sure you have the right qualifications? Wouldn't know where to start? Your life experience is your best qualification to be a Coach! They can't teach you that at University or Coaching School!

My popular *Getacoach Training Course* gives you all the tools, techniques and marketing tips you'll need to begin your new lifestyle. Now many others can benefit from your life experiences and insights.

A phone call is your first step, or flick me an email. (I'll sent you full details) and I'm offering a complimentary consultation to see if this is the lifestyle that you've been looking for!

[Clive@getacoach.co.nz](mailto:Clive@getacoach.co.nz)

09- 82 00 165

## The Miracle of ✧ The Vital Few ✧

*The good news has been around for a long time now - the news that it takes only about 20% of our day to do all the important stuff. Allowing 8 hours for sleep that works out to be just three hours and 12 minutes a day. The rest is clutter.*

"The Vital Few" is an observation make by Joseph Juran in 1941.

Dr. Juran promoted the idea that very little of what we do is really important. The rest is just "useful".

The practical applications of this little idea are numerous!

For example, in an eight hour day at work, how much is actually focused, productive time and effort?

In your wardrobe at home you'll find you wear a small number of garments most of the time.

In business a 'vital few' of your customers keep you in profit.

The 'useful many' - about 80% of what we have to do in a day can quickly become clutter.



About 80% of what we own is clutter. Clutter causes stress and exhaustion. It can wear us out. For example chasing after people or things that don't really add value to

our lives or business... exhausting!

How would you like to look around today and see if you can pick out the 'vital few' of your tasks, activities, relationships, possessions that actually make a contribution to your life?

With my compliments:

"How To Make 80/20 Part of Your (Biz) Life"

[Clive@getacoach.co.nz](mailto:Clive@getacoach.co.nz)

*This newsletter is published monthly by Clive Littin.*

*Your ideas, feedback comments are always welcome!*

Clive Littin & Associates  
P.O. Box 19 177,  
Auckland 1746

[www.clivelittin.com](http://www.clivelittin.com)  
[www.getacoach.co.nz](http://www.getacoach.co.nz)